



FORTHCOMING EXECUTIVE DECISIONS

16 December 2013 – 30 June 2014

This edition of the list of Forthcoming Executive Decisions supersedes ALL previous Editions

Published by Democratic Services

This list of Forthcoming Executive Decisions publicises all known decisions which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. Key decisions are marked clearly as such within the list.

Please use the contact details given to let us know your views.

LIST OF FORTHCOMING EXECUTIVE DECISIONS

Each week the list of Forthcoming Executive Decisions is updated where there are additions, deletions or amendments to be made. Although Kent County Council aims to include all known decisions, statute requires that all Key decisions must be publicised in this way.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the list helps the Council to programme its work and ensures compliance with the ‘Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) regulations 2012.

The list outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).





Reports related to decisions will be published on the Council’s web site at www.kent.gov.uk at least five days before the decision it is due to be taken. Once the decision has been taken, a copy of the Record of Decision will also be published on the Council’s website.








Paper copies will be made available by contacting Louise Whitaker (telephone 01622 694433 or email louise.whitaker@kent.gov.uk).





The Kent County Council Cabinet Members are:	
Mr Paul Carter	Leader of the Council
Mr John Simmonds	Deputy Leader & Cabinet Member for Finance and Procurement
Mr David Brazier	Cabinet Member for Transport and Environment
Mr Gary Cooke	Cabinet Member for Corporate and Democratic Services
Mr M Dance	Cabinet Member for Economic Development
Mr Roger Gough	Cabinet Member for Education and Health Reform
Mr Graham Gibbens	Cabinet Member for Adult Social Care & Public Health
Mr Mike Hill	Cabinet Member for Community Services
Mr Bryan Sweetland	Cabinet Member for Commercial and Traded Services
Mrs Jenny Whittle	Cabinet Member for Specialist Children's Services

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

FORTHCOMING EXECUTIVE DECISIONS LIST SUMMARY
Summary of all forthcoming executive decisions in date order

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8	Not before September 2013	The Base, Phase 2, Dartford. Growing Places Fund investment - 13/00032	Cabinet Member for Economic Development		12
9	Not before September 2013	Discovery Park Enterprise Zone, Sandwich. Growing Places Fund investment – 13/00034	Cabinet Member for Economic Development		14
10	Not before September 2013	12/02018 - Expansion of Pembury Primary School, Tunbridge Wells	Cabinet Member for Education & Health Reform	Non-Key	16
11	Not before September 2013	12/02023 - Expansion of St Matthews High Broom CofE Primary School, Tunbridge Wells	Cabinet Member for Education & Health Reform	Non-Key	16
12	Not before September 2013	13/00003 - Expansion of Cliftonville Primary School, Margate	Cabinet Member for Education & Health Reform	Non-Key	17
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18	Not before October 2013	Member Grant Scheme – Review	Cabinet Member for Transport & Environment		24
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20	Not before November 2013	Dover Christchurch Academy, Melbourne Avenue, Dover, Kent CT16 2EG – 12/01902	Cabinet Member for Corporate & Democratic Services		27
21	Not before November 2013	Invicta House Remodelling – award of contract	Cabinet Member for Corporate & Democratic Services		28
22	12 th December 2013	Approved Kent Minerals and Waste Development Framework (MWDF) Core Strategy at Pre-Submission (Draft Plan) Stage – 12/01879	County Council	N/a	29
23	Not before December 2013	Holly Hill Traffic Experiment	Cabinet Member for Community Services	Non-Key	31
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31	Various	Local Transport Strategies	Cabinet Member for Transport & Environment	Non-Key	42
32	Not before March 2014	12/020231 - Eden Centre Lease	Cabinet Member for Corporate & Democratic Services	Non-Key	43

1.
<p>Responsible Cabinet Member : Cabinet Member for Adult Social Care & Public Health Issue reference: 12/01981 Key decision: No</p>
<p>Kent County Council's Annual Report (Local Account) on Adult Social Care for April 2011 to March 2012</p>
<p>To seek approval of the Annual Report for Adult Social Care for April 2011 – March 2012</p>
<p>Decision details</p>
<p>Decision maker: Cabinet Member for Adult Social Care & Public Health Date: Not before June 2013</p>
<p>Consultation</p>
<p>The Annual report will be considered for comment by the Social Care Public Health Committee at its meeting on 9th November 2012 Following a request of the Committee a further report was also considered at the meeting of 11th January 2013 No further consultation specified</p>
<p>To make representations or request further information</p>
<p>Steph Abbott Head of Performance and Information Management Families and Social Care Steph.abbott@kent.gov.uk 01622 221796</p>
<p>Supporting documents</p>
<p>Draft Local Account 2011 https://shareweb.kent.gov.uk/Documents/council-and-democracy/council%20performance/Local-Account-2011.pdf</p>
2.
<p>Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services Issue reference: 12/01837 Key decision: Yes</p>
<p>Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration</p>
<p>To seek agreement to delegate to the Individual Cabinet portfolio holder and the Director of Property & Infrastructure Support the procurement of a specialist property vehicle to allow</p>

realise of surplus land to fund new operational facilities.

BS4K:

The decision is needed to progress the disposal of KCC assets with the delivery of new buildings. The proposal directly links to Bold Steps for Kent. The property vehicle will ensure it meets a number of key priorities in the Bold Steps for Kent, delivering framework including (1) Improve how we procure and commission services, (7) Build a strong relationship with key business sectors across Kent, (9) Support new housing growth that is affordable, sustainable and with the appropriate infrastructure and (15) Improve services for the most vulnerable people in Kent.

Impact/costs and risks of proposed decision:

The risks will be set out in the paper intended to support Cabinet in taking this decision.

Decision details

Decision maker: Cabinet Member for Corporate & Democratic Services

Date: Not before June 2013

Reason if Key Decision: This proposal seeks to combine surplus assets where appropriate to market them for private sector developers to drive value from these assets but in turn through the OJEU process new operational facilities can be provided. A key decision is required as the new facilities will be from a number of frontline service directorates.

Consultation

The proposed decision will be considered by the relevant Cabinet Committee in June 2012

There has been previous mention of the disposal strategy proposals in Property & Infrastructure Support Business Plan in 2011 but since its publication there has been a need to link disposals to future service provision.

Local Member(s) affected: Roger Gough

To make representations or request further information

Rebecca Spore, Director of Property & Infrastructure Support

Rebecca.spore@kent.gov.uk

Supporting documents

Property & Infrastructure Support Business Plan 2011

3.

Responsible Cabinet Member: Cabinet Member for Community Services

Issue reference: 13/00017

Key decision: No

Library Services in Sandgate.

To seek approval to delegate responsibility to Sandgate Parish Council for the day to day running of Library services from Sandgate Library, working with volunteers. KCC will retain the statutory responsibility for providing Library services.

BS4K

To put the citizen in control: the new model will create opportunities for local engagement and involvement in running library services through volunteering

opportunities

Service objectives:

- create welcoming and attractive libraries which will be centres for local communities open at convenient times.
- promote the enjoyment of reading for people of all ages, opportunities for learning
- provide access to world-wide links to information and services,

Impact/costs and risks of proposed decision

- Savings will be delivered.
- Services to customers will remain the same
- The Parish Council do not recruit sufficient volunteers and the library does not open for the required number of hours.
- Training for Parish Council and volunteers is insufficient and the standard of service deteriorates

Decision details

Decision Maker: Cabinet Member for Community Services

Date: Not before June 2013

Consultation

Consultation is underway.

Key consultee groups

Library customers, local people, organisations and groups

Start and finish dates of consultation.

30 January 2013 – 6 March 2013

Equalities Impact Assessment included in the consultation documentation can be viewed at the Council's website: www.kent.gov.uk/libraries

Date of publication of consultation outcomes and updated Equalities Impact Assessment

7 March 2013

All members of the council will be informed of the intention to make this decision

The Communities Cabinet Committee considered the issue on 19 September 2012 and the proposed decision will be further discussed on 14 March 2013

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

The views of Mr Prater (Local Member) will be sought before the Cabinet Committee considers the proposed decision.

To make representations or request further information

Cath Anley

Libraries Registration and Archives

01622 696946

cath.anley@kent.gov.uk

Supporting documents

None specified

4.

Responsible Cabinet Member: Cabinet Member for Community Services

Issue reference: 13/00018

Key decision: No

Library Services in Sherwood

To seek approval to delegate responsibility to Tunbridge Wells Borough Council for the day to day running of Library services from Sherwood Library, working with volunteers. KCC to retain the statutory responsibility for providing Library services.

BS4K:

To put the citizen in control: the new model will create opportunities for local engagement and involvement in running library services through volunteering opportunities

Service objectives:

- create welcoming and attractive libraries which will be centres for local communities open at convenient times.
- promote the enjoyment of reading for people of all ages, opportunities for learning
- provide access to world-wide links to information and services,

Impact/costs and risks of proposed decision

- Savings will be delivered.
- Services to customers will remain the same
- The Borough Council do not recruit sufficient volunteers and the library does not open for the required number of hours.
- Training for the Borough Council and volunteers is insufficient and the standard of service deteriorates

Decision details

Decision maker: Cabinet Member for Community Services

Date: Not before June 2013

Consultation

Consultation is underway

Key consultee groups

Library customers, local people, organisations and groups

Start and finish dates of consultation.

30 January 2013 – 6 March 2013

Equalities Impact Assessment included in the consultation documentation

www.kent.gov.uk/libraries

Consultation outcomes and updated Equalities Impact Assessment to be published 7 March 2013

All members of the council will be informed of the intention to make this decision

The Communities Cabinet Committee considered the issue on 19 September 2012 and the proposed decision will be further discussed on 14 March 2013

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes
Mr Tansley's (Local Member) views will be sought before the Cabinet Committee considers the proposed decision.
To make representations or request further information
Cath Anley Libraries Registration and Archives 01622 696946 cath.anley@kent.gov.uk
Supporting documents
None specified

5.
Responsible Cabinet Member - Cabinet Member for Community Services Issue reference: 13/00041 Key decision: No
Herne Bay Gateway - temporary relocation of library services
To seek authority to relocate library services from Herne Bay Library to temporary premises during the refurbishment of the building to become a Gateway.
BS4K:
<ul style="list-style-type: none"> ▪ Putting the citizen in control ▪ Customer Services Business Plans 2012/13 and 2013/14 ▪ Customer Services Strategy ▪ Vision for Kent ▪ New Ways of Working
Financial Implications:
<ul style="list-style-type: none"> ▪ During the closure period costs for the provision of temporary facilities will be kept to a minimum and any revenue costs should be offset by a reduction in user costs for the individual facilities. ▪ Relocating library services for Herne Bay will provide the contractor with an unfettered site which will reduce the time of the build and therefore lower capital costs. ▪ The temporary facilities will be stocked from existing library resources and there are no implications for the current staffing establishment
Legal Implications:
Kent County Council provides library and archive services under the Public Libraries and Museums Act 1964 which requires the provision of a 'comprehensive and efficient' library service.
Equality Implications:
An EQIA has been carried out and is available.
Is the matter referred to in the relevant Business Plan or Medium Term Capital Programme?
Yes.
Decision details
Decision maker: Cabinet Member for Community Services Date: Not before June 2013
Consultation

The proposed decision will be considered by Communities Cabinet Committee at the meeting to be held on 11 June 2013.

Further consultation is planned.

Local members affected will be consulted:

- Nicholas Bond : Herne Bay
- Brian MacDowell : Herne Bay
- Canterbury City Council

To make representations or request further information

Lead officer:

Jonathan White

Projects & Operations Manager

Tel: 01622 691485

Email: Jonathan.white@kent.gov.uk

Lead Director:

Amanda Honey

Corporate Director Customer & Communities

Tel: 01622 694100

Email: Amanda.honey@kent.gov.uk

Supporting documents

None specified

6.

Responsible Cabinet Member: Cabinet Member for Economic Development

Issue reference No: 13/00035

Key decision: Yes

Southfleet Road, Ebbsfleet: Growing Places Fund investment

A decision is required such that, subject to due diligence, Kent County Council shall agree to enter into credit agreements to secure investment from the Growing Places Fund to deliver improvements to Southfleet Road. This will help to unlock development at Eastern Quarry and provide access to the commercial development area at Station Quarter North.

Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £4 million to bring forward improvements to Southfleet Road.

In order to secure this funding, it is proposed that KCC will enter into:

- a) A credit agreement with Essex County Council to draw down the GPF funding; and
- b) A subsidiary credit agreement with Land Securities Eastern Quarry Ltd, who will deliver the scheme.

This shall be subject to final due diligence.

BS4K:

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing
- Priority 9: Support new housing growth that is affordable, sustainable and with the appropriate infrastructure

Impact/costs and risks of proposed decision

Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £4 million. It is anticipated that this will unlock 1,500 homes at Eastern Quarry by 2020, and will also support the development of the Station Quarter North strategic employment site.

Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if the private sector organisation is unable to repay the subordinate loan to KCC. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

State Aid risks will be mitigated through the charging of an appropriate rate of interest, with all repayments (less costs to KCC) repaid to the GPF fund.

Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

Decision details

Decision maker: Cabinet Member for Economic Development

Date: Not before June 2013

Reason if Key Decision: Specified financial criteria exceeded

Consultation

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

Other key consultee groups

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dartford Borough Council has been consulted as part of the project appraisal process.

Start and finish dates of consultation

Summer 2012 – March 2013

To make representations or request further information

Ross Gill

Economic Strategy & Policy Manager

Business Strategy and Support

Tel: 01622 221312

e-mail: Ross.Gill@kent.gov.uk

Supporting documents

None specified

7.

Responsible Cabinet Member - Cabinet Member for Economic Development

Issue reference: 13/00036

Key decision: No

Sturry Road, Canterbury. Growing Places Fund investment

A decision is required such that, subject to due diligence, Kent County Council shall agree to enter into credit agreements to secure investment from the Growing Places Fund to deliver

commercial development at Sturry Road, Canterbury

Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £629,000 to bring forward a commercial site at Sturry Road, Canterbury.

In order to secure this funding, it is proposed that KCC will enter into:

- c) A credit agreement with Essex County Council to draw down the GPF funding; and
- d) A subsidiary credit agreement with the private sector owners of the development.

This shall be subject to final due diligence.

BS4K:

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

Impact/costs and risks of proposed decision

Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £629,000. It is anticipated that this will unlock 4,000 sq m commercial floorspace and facilitate the creation of 40 jobs (gross) by 2015.

Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if the private sector organisation is unable to repay the subordinate loan to KCC. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

State Aid risks will be mitigated through the charging of an appropriate rate of interest, with all repayments (less costs to KCC) repaid to the GPF fund.

Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

Decision details

Decision maker: Cabinet Member for Economic Development

Date: Not before June 2013

Consultation

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

Other key consultee groups

South East Local Enterprise Board members (including business representatives and local authority leaders). In addition, Canterbury City Council has been consulted as part of the project appraisal process.

Start and finish dates of consultation.

Summer 2012 – March 2013

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

No – an Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts

arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

There is no separate consultation outcomes report. However, the discussion at the East LEP Board has been published at www.southeastlep.com.

KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012.

In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes – Referred to in Economic Development Unit Divisional Business Plan 2013/14

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

The development is located in on the boundary of Canterbury City North East (Graham Gibbens) and Herne and Sturry (Alan Marsh).

There may also be some impact elsewhere in Canterbury (Canterbury West (John Simmonds), Canterbury City South East (Michael Northey), Canterbury City South West (Martin Vye)).

To make representations or request further information

Ross Gill
Economic Strategy & Policy Manager
Business Strategy and Support
01622 221312
Ross.Gill@kent.gov.uk

Supporting documents

None specified.

8.

Responsible Cabinet Member: Cabinet Member for Economic Development

Issue reference: 13/00032

Key decision: Yes

The Base, Phase 2, Dartford. Growing Places Fund investment

Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £2.95 million to deliver Phase 2 of The Base.

In order to secure this funding, it is proposed that KCC will enter into a credit agreement with Essex County Council to draw down the GPF funding.

In addition, KCC will enter into an agreement with the Homes and Communities Agency, which owns the freehold of the site, to enable the development to proceed.

This shall be subject to final due diligence.

BS4K:

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

Impact/costs and risks of proposed decision

Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £2.95 million. It is anticipated that this will deliver 108 jobs (gross).

Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if rental incomes from the completed scheme or the capital receipt from the scheme on its eventual sale are less than anticipated. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

Decision details

Decision maker: Cabinet Member for Economic Development

Date: Not before July 2013

Reason if Key Decision: Financial criteria exceeded

Consultation

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

Other key consultee groups

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dartford Borough Council has been consulted as part of the project appraisal process.

Start and finish dates of consultation.

Summer 2012 – March 2013

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

An Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

There is no separate consultation outcomes report. However, the discussion at the South East LEP Board has been published at www.southeastlep.com.

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

Yes. KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012.

In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes – Growing Places Fund investment is referred to in Economic Development Unit Divisional Business Plan 2013/14

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?
The development is located in Dartford West (Jan Ozog).
To make representations or request further information
Ross Gill Economic Strategy and Policy Manager Economic and Spatial Development 01622 221312 07837 872705 Ross.gill@kent.gov.uk
Supporting documents
None specified

9.
Responsible Cabinet Member: Cabinet Member for Economic Development Issue reference: 13/00034 Key decision: Yes
Discovery Park Enterprise Zone, Sandwich. Growing Places Fund investment
<p><u>Background</u></p> <p>Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.</p> <p>Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £8 million over five years for a rolling programme of capital investment.</p> <p>In order to secure this funding, it is proposed that:</p> <ol style="list-style-type: none"> KCC will enter into a credit agreement with Essex County Council to draw down the GPF funding; and KCC will seek to enter into a series of annual subordinate credit agreement with Discovery Park Ltd (the owners of Discovery Park). <p>In addition, KCC will enter into an agreement with the Homes and Communities Agency, which owns the freehold of the site, to enable the development to proceed.</p> <p>This shall be subject to final due diligence.</p> <p>BS4K:</p> <p>This Decision contributes to delivery of the following Delivering Bold Steps priorities:</p> <ul style="list-style-type: none"> Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing <p>Impact/costs and risks of proposed decision</p> <p><u>Impact</u></p> <p>The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £8 million. It is anticipated that this will contribute to the safeguarding of up to 2,000 jobs at Discovery Park by supporting the Enterprise Zone's continued viability and attractiveness to investors.</p> <p><u>Risks</u></p> <p>GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if Discovery Park Ltd is unable to repay. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.</p> <p><u>Costs</u></p> <p>There will be some costs to KCC in managing the credit agreement. These will be recovered</p>

through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

Decision details

Decision maker: Cabinet Member for Economic Development

Date: Not before July 2013

Reason if Key Decision: Financial criteria exceeded

Consultation

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

Other key consultee groups

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dover District Council has been consulted as part of the project appraisal process.

Start and finish dates of consultation.

Summer 2012 – March 2013

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

No – an Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

There is no separate consultation outcomes report. However, the discussion at the South East LEP Board has been published at www.southeastlep.com.

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

Yes. KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012 (although these discussions did not include the specific allocation of GPF investment to Discovery Park). In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes – Growing Places Fund investment is referred to in Economic Development Unit Divisional Business Plan 2013/14

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

The development is located in Sandwich (Leyland Ridings). However, as the development of the Enterprise Zone is of strategic importance, all Members in East Kent may be affected by the Decision.

To make representations or request further information

Ross Gill

Economic Strategy and Policy Manager

Economic and Spatial Development

01622 221312

07837 872705

Ross.gill@kent.gov.uk

Supporting documents:
None specified

10.		
Responsible Cabinet Member: Cabinet Member for Education & Health Reform Issue reference: 12/02018 Key decision: No		
Expansion of Pembury Primary School, Tunbridge Wells		
To seek approval of the expansion of the above named school from 420 places to 630 places and to the issuing of a public notice to that effect.		
Decision details		
Decision maker: Cabinet Member for Education & Health Reform Date: Not before March 2013		
Consultation		
Consultation will target: MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB A consultation has been established and will run from 26 November 2012 – 21 January 2013.		
To make representations or request further information		
<table border="1"> <tr> <td>Lead officer: Simon Webb Area Education Officer Tel: 01732 525110 e-mail: simon.webb@kent.gov.uk</td> <td>Lead Director: Kevin Shovelton 01622 694174 Kevin.shovelton@kent.gov.uk</td> </tr> </table>	Lead officer: Simon Webb Area Education Officer Tel: 01732 525110 e-mail: simon.webb@kent.gov.uk	Lead Director: Kevin Shovelton 01622 694174 Kevin.shovelton@kent.gov.uk
Lead officer: Simon Webb Area Education Officer Tel: 01732 525110 e-mail: simon.webb@kent.gov.uk	Lead Director: Kevin Shovelton 01622 694174 Kevin.shovelton@kent.gov.uk	
Supporting documents:		
None specified		

11.
Responsible Cabinet Member: Cabinet Member for Education & Health Reform Issue reference: 12/02023 Key decision: No
Expansion of St Matthews High Broom CofE Primary School, Tunbridge Wells
To seek approval of the expansion of the above named school by one form entry and to the issuing of a public notice to that effect.

Decision details	
Decision maker: Cabinet Member for Education & Health Reform Date: Not before June 2013	
Consultation	
<p>Consultation will target the following: MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB</p> <p>The consultation will take place between 10 December 2012 and 4 February 2013.</p>	
To make representations or request further information	
Lead officer: Simon Webb Area Education Officer Tel: 01732 525110 e-mail: simon.webb@kent.gov.uk	Lead Director: Kevin Shovelton 01622 694174 Kevin.shovelton@kent.gov.uk
Supporting documents	
None specified	
12.	
Responsible Cabinet Member: Cabinet Member for Education & Health Reform Issue reference: 13/00003 Key decision: No	
Expansion of Cliftonville Primary School, Margate	
<p>To expand the above named school</p> <p>Financial Implications: These will be identified in the report to Education Cabinet Committee on 19 March 2013</p> <p>Legal Implications: These will be identified in the report to Education Cabinet Committee on 19 March 2013</p> <p>Equality Impact An initial assessment has been carried out and can be found at the following link when the consultation opens http://consultations.kent.gov.uk/consult.ti/system/listConsultations?type=O</p> <p>Date of initial screening January 2013</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? Yes</p>	
Decision details	
Decision maker: Cabinet Member for Education & Health Reform Date: Not before June 2013	

Consultation	
<p>Consultation to be conducted the purpose of which is to gather information regarding the planned changes outlined in the consultation document.</p> <p>Key consultee groups: MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB.</p> <p>Start and finish dates of consultation: TBC.</p> <p>A report was considered at Education Cabinet Committee on 12 September 2012 outlining the Kent County Council School Commissioning Plan 2012-17. A report will be considered by the Education Cabinet Committee in March 2013. A report will be considered on the outcome of the public consultation at Education Cabinet Committee in June 2013</p>	
To make representations or request further information	
<p>Lead officer: Marisa White Area Education Officer 01227 284407 Marisa.white@kent.gov.uk</p>	<p>Lead Director: Kevin Shovelton 01622 694174 Kevin.shovelton@kent.gov.uk</p>
Supporting documents	
Commissioning Plan for Education Provision Kent 2012 – 2017	

13.
<p>Responsible Cabinet Member: Cabinet Member for Education & Health Reform Issue reference: 13/0009 Key decision: No</p>
Proposed expansion of Rodmersham Primary School
To expand the above named school
Decision details
<p>Decision maker: Cabinet Member for Education & Health Reform Date: Not before June 2013</p>
Consultation
<p>Consultation to be conducted the purpose of which is to gather information regarding the planned changes outlined in the consultation document.</p> <p>Key consultee groups: MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB.</p> <p>Start and finish dates of consultation: TBC.</p> <p>It is envisaged that the proposed decision will be considered by the relevant cabinet Committee before being taken.</p>
To make representations or request further information

Lead officer: Marisa White Area Education Officer 01227 284407 Marisa.white@kent.gov.uk	Lead Director: Kevin Shovelton 01622 694174 Kevin.shovelton@kent.gov.uk
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Supporting documents
Commissioning Plan for Education Provision Kent 2012 – 2017

14.

Responsible Cabinet Member: Cabinet Member for Specialist Children's Services
Reference No: 13/00051
Key decision: No

Local Children's Services Arrangements

To approve the Children and Young People's Joint Commission Board's Local Children Services Arrangement.

BS4K:
 The Children and Young People's Joint Commissioning Board's local children services arrangements are in line with the Corporate objectives. Namely to:

- Improving outcomes for children and young people
- greater co-operation and co-ordination through integrated and joined-up services
- better use of resources.

Impact/costs and risks of proposed decision
 The proposed local children services arrangement will provide the basis for more effective joint commissioning with through local Health and Wellbeing Boards. KCC continues to response its duty to co-operate placed on the local authorities by the Children Act 2004 and Working Together guidance (2013).

Decision details

Decision maker: Cabinet Member for Specialist Children's Services
Date: Not before June 2013

Consultation

Key partner agencies represented on the Kent Children and Young People's Joint Commissioning Board and Local Children's Trust Board.

The proposed decision will be discussed on the agenda for the Cabinet Committee meeting on 12 June 2013.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?
 No.

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?
 All

To make representations or request further information

Michael Thomas-Sam, Strategic Business Adviser - FSC, Business Strategy
 01622 696116

Michael.thomas-sam@kent.gov.uk

Supporting documents

C3 - App 1 - LCTB proposed decision

15.

Responsible Cabinet Member: Cabinet Member for Transport & Environment

Reference No: 13/00038

Key : No

Joint Transportation Boards - Agreement and Governance

JTB's are an important local mechanism for discussing highway/transport matters. In this context, JTBS meet Kent County Council's Localism Agenda.

This decision seeks approval of an updated Joint Transportation Board (JTB) Agreement with District Councils. The existing agreement is out of date and needs to be revised to reflect changes to the County Council's constitution.

In particular, a new clause has been added to the Agreement; "subject to the agreement of the Chairman, additional representatives from Parish/Town Councils may attend but may neither vote nor propose a motion nor an amendment".

This reflects the current variation in practice within JTBS and the desire to have one flexible Agreement covering all JTBS rather than individual bespoke arrangements.

There are no impacts, costs or risks relating to the proposed decision

Decision details

Who is taking the Decision

Cabinet Member for Transport & Environment

Date:

Not before June 2013

Consultation

All JTBS will be consulted on the proposals before the decision will be put to the Cabinet Member for Transport and Environment for consideration on taking the decision

The consultation will take place February/March 2013 JTB meetings

An Equalities Impact Assessment will not be conducted

All County Members will be informed

The matter has been considered and the recommendations endorsed by the Environment, Highways and Waste Cabinet Committee at its meeting of 10 January 2013.

The matter is not referred to in the Business Plan or Medium Term Capital programme

To make representations or request further information

David Hall

Future Highways Manager

e-mail: david.hall@kent.gov.uk

Supporting documents

None specified

CABINET - 16 SEPTEMBER 2013

16.

Responsible Cabinet Member: Cabinet Member for Community Services

Issue reference: 12/01939/2

Key decision: Yes

Social Fund Localisation: Kent Support & Assistance Service (Year two)

To extend the pilot scheme agreed by Member Decision 12/01939 by 12 months to 31.3.2015.

Original decision text:

As Cabinet Member for Customer & Communities, I agree that a one-year Kent-wide pilot scheme be established to test out how KCC should employ the devolved funding from Government previously used to deliver Community Care Grants and Crisis Loans. The pilot scheme will test the demands on a local discretionary social fund and the various mechanisms needed to deliver it in order that a full Kent scheme can be developed to meet the needs of the area.

Decision Details

Decision maker: Cabinet Member for Community Services

Date: Not before September 2013

Reason if Key Decision: Financial criteria exceeded

Consultation

The proposed decision will be discussed by the Communities Cabinet Committee on 18.9.2013.

To make representations or request further information

Lead officer:

Diane Wright

Head of Commissioned Services

Diane.wright@kent.gov.uk

Lead Director:

Angela Slaven

Director of Service Improvement

Angela.slaven@kent.gov.uk

Supporting documents

None specified

SEPTEMBER 2013 BY CABINET MEMBER

17.	
Responsible Cabinet Member - Cabinet Member for Corporate & Democratic Services Issue reference: 13/00060 Key decision: Yes	
Mid Kent Key Office Hub	
<p>To seek approval from the Cabinet Member for Corporate and Democratic Services to provide Mid Kent Key Office Hub in order that the Director of Property and Infrastructure Support may agree terms and proceed with the acquisition and capital works.</p> <p>The acquisition and associated works will deliver the new Mid Kent Key Office Hub under the New Ways of Working programme. The decision links in with other corporate programmes such as ICT's Unified communications project, Customer Services Strategy and KCC's Organisational Development Plan.</p>	
Decision details	
Decision maker: Cabinet Member for Corporate & Democratic Services Date: Not before September 2013 Why is it a Key decision? Likely to exceed financial criteria and significantly change current provision and use of office accommodation.	
Consultation	
<p>The overarching project 'New Ways of Working' of which this Hub is a part was previously known as the New Work Spaces programme and was submitted to the Policy and Resources Cabinet Committee in October 2012, and approved under decision 12/01970 by Roger Gough on 01 February 2013.</p> <p>This particular element of New Ways of Working, the Mid Kent Hub, will be considered by the Policy and Resources Committee on 25 September 2013</p> <p>In addition a full staff consultation will be undertaken.</p> <p>All divisions and local Members within the Mid Kent area may be affected by the proposed decision</p>	
To make representations or request further information	
Lead officer: Elizabeth Luxton Estates team 01622 696928 Elizabeth.Luxton@kent.gov.uk	Lead Director: Rebecca Spore, Director of Property and Infrastructure Support, 01622 221151 Rebecca.Spore@kent.gov.uk
Support documents	
None specified	

CABINET MEMBER DECISION - NOT BEFORE OCTOBER 2013**18.****Responsible Cabinet Member** - Leader and Cabinet Member for Business Strategy, Audit & Transformation**Issue reference No:** 13/00062 - deleted and replaced by 13/00088**Key** Yes**Member Grant Scheme – Review**

To consider the results of a review of the Member Grants Schemes and agree any improvements/changes.

The schemes allow Members to fund projects that have been directly promoted by local communities which would not normally be funded by KCC. This is a fundamental part of putting the citizen control in accordance Bold Steps for Kent.

Member satisfaction with the MHF process was reported to have fallen in the last H&T tracker survey, with some Members feeling that the process was too slow and bureaucratic. In addition, staff had spent a disproportionate amount of time designing and promoting schemes which were not then taken forward to construction. This review seeks to directly address these issues by suggesting ways in which bureaucracy can be reduced and scheme delivery speeded up.

Financial Implications: No impact on existing budgets

Legal Implications: None

Equality Implications: None

Decision Details

Decision maker: Leader and Cabinet Member for Business Strategy, Audit & Transformation

Date: Not before December 2013

Reason if Key Decision: Financial criteria exceeded

Consultation

The outcomes of the review and proposed changes to the scheme will be considered by the Environment Highways and Waste cabinet Committee on 3 October 2013 and the Communities Cabinet Committee in December 2013

Internal consultation has been, and will continue to be, undertaken while the final proposals are being developed.

To make representations or request further information

Lead officer:
Andy Corcoran, Highways & Transportation
Tel: 01233 648302 e-mail:
andy.corcoran@kent.gov.uk

Lead Director:
John Burr, Highways & Transportation
Tel: 01622 694192 e-mail:
john.burr@kent.gov.uk

Supporting documents	
None	

NOVEMBER 2013 BY CABINET MEMBER
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19.
<p>Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services Issue reference: 12/01956 Key decision: Yes</p>
Kings Hill Area 62, Village 2
<p>Kings Hill is one of KCC's flagship mixed developments. It provides high quality and in some cases exemplar form of development, which importantly contributes towards bettering design standards.</p> <p>KCC and its Kings Hill development partners, Liberty have committed to a long term calibrated and progressive development land disposal programme.</p> <p>The Kings Hill development is a proven and essential regular income through annual distributions, generated by the effective disposal of residential development land.</p> <p>It is proposed that KCC should agree the future disposal of the subject land parcel for best consideration, through a competitive bid basis. This will be facilitated by KCC's development partners, Liberty Property Trust UK.</p> <p>The proposal will unlock the regeneration of a KCC asset within the Kings Hill development partnership, provide new housing stock, as part of Bold Steps for Housing and provide significant income for KCC.</p> <p>BS4K: The decision directly links to the Council's Medium Term Plan (Bold Steps for Kent) in that it aligns with: Priority 8 - Responding to key regeneration challenges working with our partners by unlocking a key site within a growth point and which contributes to providing new homes and commercial opportunities at Kings Hill. Priority 9 - Support new housing growth that is affordable, sustainable and with the appropriate infrastructure; and Priority 10 – Deliver growth without gridlock.</p> <p>The proposed decision relates to the long term agreed Master Plan and Strategy for Kings Hill and as part of the Council's Policy Framework.</p> <p>Impact/costs and risks of proposed decision: The proposed land sale will form an important part of the remaining unfinished areas of allocated housing development within Village 2. The land disposal will take place based on the Partnership's preferred design and conditional upon detailed planning permission and will ensure a comprehensive and effective design solution with adjacent development of area 64, to help complete and improve the overall Kings Hill Village 2 development. The sale process will be devised to minimise many of the risks of abortive transactions (because of improved demand) and increases certainty for the Partnership/KCC and thereby optimises land values and income.</p> <p>All risks will be fully considered through a diligent evaluation process when consideration is made of the preferred developer/bidder and brought for a decision.</p> <p>The only direct costs for KCC are those charged by Legal Services in executing the transactions.</p>

Decision details
<p>Decision maker: Cabinet Member for Corporate & Democratic Services Date: Not before June 2013 Reason if Key Decision: Financial criteria exceeded. The land transaction is likely to exceed £1 million.</p>
Consultation
<p>Inform Members of the long agreed and established strategy of the continued development of Kings Hill as a mixed use flagship development. To be considered by the Policy and Resources Cabinet Committee September 2012 The Kings Hill development and disposal strategy is referred to as a Key Priority in the Annual Plan. However, by necessity there are no specific references to particular sites and the site within this decision.</p>
To make representations or request further information
<p>Matthew Hyland, Kings Hill Project Coordinator, Regeneration and Economy, 01622 223423 - matt.hyland@kent.gov.uk</p>
Supporting documents
None specified

20.
<p>Responsible Cabinet Member - Cabinet Member for Corporate & Democratic Services Issue reference: 12/01902 Key decision: Yes</p>
Dover Christchurch Academy, Melbourne Avenue, Dover, Kent
<p>To seek approval to submit the Feasibility Study to DfS</p> <p>BS4K This decision is needed in to progress KCC's Batch 2 Academies Programme. It directly supports 3 of the Bold Steps for Kent. Firstly, it perpetuates the target that all pupils meet their full potential. Secondly, it promotes Kent's cultural and sporting offer through the first class facilities which will be delivered. Thirdly, it builds relations with key business sectors across Kent, as the supply chain involved in such a project provides work to businesses of all sizes</p> <p>Impact/costs and risks of proposed decision The impact of the decision is that the project will be able to submit the Final Business Case, and enter into the necessary contracts with the Academy and the Building. The budget for the project is £16.7million. The risks will be set out in the paper intended to support Cabinet in taking this decision.</p>
Decision details
<p>Decision maker: Cabinet Member for Corporate & Democratic Services Date: Not before September 2013</p>

Reason if Key Decision: Significant service developments, reduction, changes in delivery
Consultation
<p>There are no additional requirements to consult. Cabinet should note that as part of the detailed planning application, two public exhibitions were held in order that members of the public could view, and comment upon, the proposals.</p> <p>The proposed decision will be considered by the Property Sub-Committee on 13th November 2013</p> <p>The matter is referred to in the Medium Term Plan. The matter is also referred to in the capital section of the Property & Infrastructure Support 2012/13 Business Plan as a Batch 2 Academy that will achieve contract completion and start of works.</p> <p>Local Member affected Bryan Cope, relevant division member.</p>
To make representations or request further information
<p>Rebecca Spore, Director of Property and Infrastructure Support Rebecca.spore@kent.gov.uk - 01622 221151</p>
Support documents
P&IS Business Plan

21.
<p>Responsible Cabinet Member - Cabinet Member for Corporate & Democratic Services Issue reference: 13/00078 Key decision: Yes</p>
Invicta House Remodelling
<p>To seek agreement for the restack and refurbishment of Invicta House as part of the New Ways of Working roll-out programme, part of the 'Doing Things Differently' business transformation agenda.</p> <p>The works respond directly to and are a key part of the 'Doing Things Differently' business transformation agenda, currently being undertaken by KCC in response to 'Facing the Challenge', a proposed restructuring of how the Council undertakes its business in order to reduce the cost of local government and council expenditure generally.</p> <p>Additionally the overall programme of works contributes to 'Building stronger relationships with key business sectors across Kent' as Kent based businesses are being engaged to undertake the refurbishment works on KCC's behalf; it responds to 'key regeneration challenges and working with our partners', specifically where it releases previously leased property back into the business community, allowing new businesses to take up the opportunity to expand and develop in Kent or where deals can be done with partners / developers that enable former KCC land to be redeveloped to provide community facilities, such as Schools or similar. As retained buildings are restacked to provide refreshed workplaces for increased densities of KCC staff, the greater utilisation of fewer buildings resulting in a decrease in energy costs, business rates and maintenance costs, responds directly to the 'Kent Environment Strategy'.</p> <p>Financial Implications: A budget has been included and approved in the Medium Term Plan. If this project does not progress, the Council will be unable to exit its leasehold properties.</p>

<p>Legal Implications: The building is wholly owned by KCC but planning approval might be necessary dependent upon the level of external change required to address accessibility and any additional or new building services plant, required to cope with the increased population of the building. Works will also be subject to building control.</p> <p>Equality Implications: An 'Equality, Inclusion and Access' (EqIA) assessment has been undertaken for the programme and will be updated as appropriate.</p> <p>'Facing the Challenge' and 'Doing Things Differently' are both documented approaches that KCC are embracing as part of its initiative to reduce the cost of the Council to the people of Kent and are included in the Council's Medium Term Plan</p>	
<p>Decision Details</p>	
<p>Decision Maker: Cabinet Member for Corporate & Democratic Services Date: Not before November 2013 Reason if Key Decision: Financial criteria exceeded</p>	
<p>Consultation</p>	
<p>The original 'New Work Spaces' decision to adopt the overarching strategy was considered and endorsed by P&R Cabinet Committee at its meeting in November 2012 https://democracy.kent.gov.uk/ieListDocuments.aspx?CId=750&MID=4859 and was taken by the Cabinet member for Business Strategy, Performance and Health Reform in February 2013, decision number 12/1970 https://democracy.kent.gov.uk/documents/s38363/Signed%20RoD.pdf</p> <p>This proposed decision to enter into contract for specific works under that programme will be considered by the Property Sub Group of the Policy and resources cabinet Committee to be held on 13th November 2013.</p> <p>Alan Chittenden is the Local Member for the division in which Invicta House is located.</p>	
<p>To make representations or request further information</p>	
<p>Lead officer: Henry Lamb. New Ways of Working Project Manager 01622 696791; henry.lamb@kent.gov.uk</p>	<p>Lead Director: Rebecca Spore, Director of Property & Infrastructure Support 01622 221151; Rebecca.spore@kent.gov.uk</p>
<p>Supporting documents</p>	
<p>Decision number 12/1970 https://democracy.kent.gov.uk/documents/s38363/Signed%20RoD.pdf</p>	

DECEMBER 2013 BY CABINET MEMBER

<p>22.</p>
<p>Responsible Cabinet Member: Cabinet Member for Transport and Environment Issue reference No: 12/01879 Key decision: No – This is a non-executive decision.</p>
<p>Kent Minerals and Waste Development Framework (MWDF) Core Strategy at Pre-Submission (Draft Plan) Stage</p>
<p>Approval is sought from the Cabinet Member for the two draft MWDF site plan documents in order to allow the commencement of the consultation on the Mineral Sites Plan and Waste Sites Plan at 'preferred options' stage.</p>

BS4K

The consultation documents will assist in two of the BS4K priorities, (1) helping the economy to grow and (2) putting the citizen in control.

Impact/costs and risks of proposed decision

The preparation of the Kent MWDF is a statutory requirement. Failing to expedite the plan making will have costs to Kent both directly (by failing to comply with the EU Waste Framework Directive and risk incurring infraction proceedings), and to the Kent economy by failing to give the minerals and waste industry the required policy support for their developments.

The consultation will generate interest from both stakeholders and Kent communities whose responses (including objections, letters of support and comments), will need to be processed and analysed to inform the next stage of the plan making process.

The costs of the consultation will be met from the MWDF team budget, and resourced by the MWDF team in E&E. The direct costs include printing a limited number of hard copies of the two main consultation documents for distribution throughout the Kent libraries and Gateways and preparing CDs containing the consultation documents for parish councils and other key stakeholder groups. There will also be a series of stakeholder meetings and 'drop in' sessions co-ordinated to coincide with the consultation.

The main risks arising from the consultation are that some of the host communities for the proposed sites may generate high levels of objections and adverse media publicity.

Decision details

Decision maker: County Council

Date: Not before April 2013

Reason if this decision has been delayed/withdrawn from a previous plan

A supplementary sites consultation at 'options stage' was held in late 2011, delaying the preparation of the preferred options of the two sites plans.

Consultation

Planning and Compulsory Purchase Act 2004 and associated regulations as well as the Localism Act 2011 contain statutory requirements relating to consultation on the plan.

The consultation will work towards finalising the Kent Minerals Plan and Waste Plan documents, complying with our statutory requirements for plan making. This is the second round of consultations on the mineral sites and waste sites at preferred options stage. The final round of consultations (planned for September 2013) will be at 'pre-submission stage' and will follow the examination in public of the Core Strategy.

The consultation level that best reflects this stage in Table 1 is 'joint decision making'.

Key consultee groups: Minerals and waste industry, parish councils, district councils and environmental groups, Kent communities near the proposed sites.

Start and finish dates of consultation: May 28th – 23rd July 2012

The Equalities Impact Assessment will be contained within the MWDF, published on the

kent.gov.uk website.

Consultation commentary report publication – target date early September 2012;
Updated Equalities Impact Assessment will be available from 28th May 2012.

The EHW Cabinet Committee will consider the matter on the 11th May 2012 and at further dates as appropriate.

The matter is referred to in the Business Plan for E&E

To make representations or request further information

Lillian Harrison, Minerals and Waste Planning Policy Manager,
Phone: 01622 221602
Email : lillian.harrison@kent.gov.uk

Supporting documents

Draft Mineral Sites Plan and Draft Waste Sites Plan at 'Preferred Options' stage (to be provided prior to CC on the 11th May).

23.

Responsible Cabinet Member - Cabinet Member for Community Services

Issue reference No: 13/00090

Key: No

Holly Hill Traffic Experiment

To seek agreement to the making of an order to make the experimental scheme of traffic regulation at Holly Hill permanent.

How the decision relates to BS4K and Corporate Objectives

- Public Rights of Way (PRoW) improve the local environment and encourage healthy leisure and recreational activity which supports the rural economy and contributes to the health and well being of local communities
- The approach to the management of BOATS is in line with KCC policy and reflects targets for sustainable management established in the Countryside Access Improvement Plan.

Financial Implications:

The cost of this activity has been carefully assessed as part of the assessment of the scheme and are sustainable.

Legal Implications:

The experimental scheme has been in place for 12 months. Its impact has been assessed and found to be successful. If it is to continue in operation it must now be made permanent. Member consideration of representations to the experimental scheme and a Member decision are required before an Order making the scheme permanent may be made.

Equality Implications:

The scheme was subject to an Equalities Impact Assessment. Adjustments were made to the scheme to mitigate the impact on disabled users of the byways.

Decision Details

Decision maker: Cabinet Member for Community Services

Date: Not before December 2013

Consultation	
<p>The decision will be discussed at Communities Cabinet Committee on 17 December 2013. Extensive consultation has already taken place with local communities Local Members consulted: Sarah Hohler – Malling North Bryan Sweetland – Gravesham Rural</p>	
To make representations or request further information	
Lead Director: Des Crilley Director of Customer Services Customer & Communities Tel: 01622 696630 des.crilley@kent.gov.uk	Lead Officer: Mike Overbeke Head of Regulatory Services Group Customer & Communities Tel: 01622 221513 Mike.Overbeke@kent.gov.uk
Supporting documents	
None specified	

24.		
Responsible Cabinet Member - Cabinet Member for Community Services Issue reference No: 13/00089 Key No		
Transfer of Coroners' Officers		
<p>To seek authority to fund Coroners' Officers transferring from Kent Police with effect from 1.1.2014.</p> <p>Financial Implications: This is an unfunded pressure and final agreement will have to be reached with Kent Police before the transfer takes place.</p> <p>Legal Implications: KCC is legally liable for providing coroners officers – Section 24 of Coroners and Justice Act 2009 places a legal duty on local authorities to provide coroners officers.</p> <p>Equality Implications: None</p>		
Decision Details		
Decision maker: Cabinet Member for Community Services Date: December 2013		
Consultation		
<p>The decision will be discussed at Communities Cabinet Committee on 17 December 2013.</p>		
To make representations or request further information		
<table border="1"> <tr> <td>Lead officer: Mike Overbeke Head of Regulatory Services Group</td> <td>Lead Director: Des Crilley Director of Customer Services</td> </tr> </table>	Lead officer: Mike Overbeke Head of Regulatory Services Group	Lead Director: Des Crilley Director of Customer Services
Lead officer: Mike Overbeke Head of Regulatory Services Group	Lead Director: Des Crilley Director of Customer Services	

Customer & Communities Tel: 01622 221513 Mike.Overbeke@kent.gov.uk	Customer & Communities Tel: 01622 696630 des.crilley@kent.gov.uk
Supporting documents	
None specified	

25.
Responsible Cabinet Member - Cabinet Member for Community Services Issue reference No: 13/00086 Key Yes
Customer Relationship Management System Funding
<p>To seek authority to spend in excess of £1m for the development of a Customer Relationship Management System.</p> <p>The development of the system will help to meet the objectives of the following corporate policies;</p> <ul style="list-style-type: none"> ▪ Facing the Challenge ▪ Bold Steps for Kent ▪ Customer Service Strategy ▪ ICT Strategy <p>This will specifically focus on the following aims;</p> <ul style="list-style-type: none"> • ‘Once and done’ ensuring that we use and re-use information already supplied by the customer during previous transactions thus reducing repeat transactions • CRM supports online transactions ensuring customers can self-serve fully via the web at a fraction of the cost of phone or face to face • CRM delivers convenient and consistent access across all contact channels ensuring that there is one version of the truth, establishing a quality standard for customer service. • Handling and controlling current and future demand, anticipating trends and providing an overview to inform demand management and resource planning. • Creation of a Single Customer Record to directly support customer self-service • Developing customer engagement through insight; targeting service information relevant to specific customers groups at key times • Creation of one common solution to be used across the whole authority <p>Financial Implications: The financial implications are set out in the business case for the CRM system which has been taken to and agreed by Customer Service Board, Corporate Management Team, Budget Programme Board, Procurement Board, Project Advisory Group and now requires Member authorisation to spend.</p> <p>Legal Implications: None known at this stage</p> <p>Equality Implications: An equality impact assessment has been completed for the first product to be delivered. (Creation of the single Customer Record). This has been approved by the Diversity and Equalities Team, Head of Service and Divisional Management Team.</p>
Decision details
Decision maker: Cabinet Member for Community Services

Date: Not before December 2013 Reason if Key Decision: Financial Criteria exceeded	
Consultation	
The decision will be discussed at Communities Cabinet Committee on 17 December 2013.	
To make representations or request further information	
Lead Officer: Jane Kendal Head of Service - Customer Relationship Customer & Communities Tel: 01622 694423	Lead Director: Des Crilley Director of Customer Services Customer & Communities Tel: 01622 696630
Supporting documents	
None specified	

26.
Responsible Cabinet Member: Cabinet Member for Community Services Issue reference No: 13/00096 Key Yes
Deal Youth Hub
<p>To seek agreement to the necessary actions required to proceed with the construction of a new Youth Hub for the Dover District, to be located in Deal, as an integral part of the new Service Delivery Model for Youth Services in Kent.</p> <p>As well as delivering the critical 'building based' element of the new Service Delivery Model, the new facility also has a key role to play in the delivery of the developing Kent Integrated Adolescent Support Service in the Dover District area.</p> <p>Financial Implications: The new build is projected to cost £998.3k, although these costs are partly offset by a confirmed £200k developer contribution from Dover District Council. The required land is also being provided by DDC on a long term peppercorn lease.</p> <p>Legal Implications: The Education and Inspections Act 2006 (Section 6) places a duty on local authorities to provide for young people aged 13-19 (and up to 24 for those with learning difficulties and/or disabilities) sufficient recreational and educational leisure time activities and facilities for the improvement of young people's well-being and their personal and social development.</p> <p>Equality Implications: An extensive Equalities Impact Assessment has been completed as part of the Service Transformation design and implementation</p>
Decision details
Decision maker: Cabinet Member for Community Services Date: Not before December 2013 Reason if Key Decision: Financial criteria exceeded
Consultation
The Cabinet Committee has already considered and strongly supported the new Service Delivery Model, endorsing the Cabinet Member for Community Service's decision taken in January 2012 on the county-wide model which included authority to undertake preparatory work on feasibility,

costings etc for a new youth facility in Deal.

The proposed decision will be discussed at Communities Cabinet Committee on 17 December 2013.

Extensive 90 day staff and public consultation on the proposals for Youth Service Transformation was undertaken during August/October 2011 prior to original Cabinet Member Decision in January 2012

The Youth Hub will be located in Deal, but is designed to offer services for young people across the Dover District. Directly, the decision affects two Members: Eileen Rowbotham and Mike Eddy

To make representations or request further information

Lead officer: Nigel Baker
Head of Integrated Youth Services
01622 696569
nigel.baker@kent.gov.uk

Lead Director: Angela Slaven
Director of Service Improvement
01622 221696
angela.slaven@kent.gov.uk

Supporting documents

None specified

27.

Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services

Issue reference: 12/02033

Key decision: Yes

Sandwich Highways Depot

To seek approval to proceed with the disposal of the above site to raise a capital receipt which will be allocated to support the capital programme. To seek approval to identify and progress with the acquisition of a new site for the service. The Director of Property and Infrastructure Support is authorised to finalise terms for both the disposal and acquisition of a new site.

BS4K:

This decision is needed to enable a modern highway service operation to be provided in the East Kent Area that is both reactive and responsive to changing demands. It directly supports 3 of the Bold Steps for Kent.

- Firstly it helps deliver the "Kent Environment Strategy" by the provision of new environmentally friendly facilities (e.g. grey water) via the construction technique with the eventual adaptation of new work practices within the new depot.
- Secondly it builds relations with key business sectors across Kent as the supply chain involved in such a project provides work to businesses of all sizes.
- Thirdly by the better siting and provision of facilities for the new depot it ensures that the most robust and effective public protection arrangements are in place for road management including bad weather response.

Impact/costs and risks of proposed decision;

The impact of the decision is that full assessment of the potential disposal of the site can be explored within the market place to ensure that best value principles are adhered to. In tandem a full search and feasibility study will be undertaken to identify a new location for the alternative highways depot which satisfies the above objectives.

Decision details:

Decision maker: Cabinet Member for Corporate & Democratic Services

Date: Not before June 2013

Consultation:
None specified
To make representations or request further information
Rebecca Spore Director of Property and Infrastructure
Supporting documents
None specified

28.
Responsible Cabinet Member: Cabinet Member for Economic Development Issue reference No: 13/00079 Key: Yes
Procurement of an organisation to deliver inward investment services for Kent
<p>To seek approval of the award contract for delivery of inward investment described below to the winning bidder of a tendering exercise.</p> <p>The tender proposal can be viewed on the council's procurement portal but includes the following delivery targets:</p> <ul style="list-style-type: none"> • Securing investment into the county of Kent that will create jobs •Monitoring investment activity and tracking investment plans of companies in target sectors in order to build and convert a pipeline of prospective investment projects that in turn helps create and maintain jobs in the County of Kent •Promoting the county to target markets and high value sectors •Competing with other locations being considered by the investor and developing compelling reasons why the company should invest in Kent •Maintaining close contact with Kent's investors through its aftercare programme •Attracting potential investors and providing key information to help decision making. •Developing a wide range of key private sector contacts in its networks locally, nationally and internationally •Working closely with key partners in the county and internationally in collaboration with UK Trade and Investment <p>Financial Implications: £625,000 per annum, for 3 years, with option to extend for further 3 years</p> <p>Legal Implications: None</p> <p>Equality Implications: Equality requirements were included as part of the tender specifications</p> <p>The matter is referred to in the Divisional Business Plan or Medium Term Capital Programme</p>
Decision Details:
Decision maker: Cabinet Member for Economic Development Date: December 2013 Reason if Key Decision: Financial criteria exceeded

Consultation:
<p>The coming to an end of the previous SLA with Locate in Kent (which ran from April 2010 –March 2013) was discussed at Economic Development Cabinet Committee in November 2012, and the option to extend that SLA for a year, while more permanent arrangements were made was discussed at Economic Development Cabinet Committee on 6th March 2013</p> <p>A report is scheduled for Economic Development Cabinet Committee on 3rd December 2013 outlining; the current SLA arrangements, and the procurement process followed to identify a supplier to deliver the services from April 1st 2014, this will include the specification of the service that we tendered for.</p> <p>Following that discussion, the Cabinet Member will take the decision to award the contract once the tendering process is complete, and contract negotiations have been completed with the successful bidder. This will not be before 16th December 2013</p>
To make representations or request further information
<p>Wayne Gough Economic Development Manager Tel: 01622 221960 Wayne.Gough@kent.gov.uk</p>
Supporting documents
None specified

29.
<p>Responsible Cabinet Member: Cabinet Member for Economic Development Issue reference No: 13/00080 Key: Yes</p>
Procurement of an organisation to deliver Visitor Economy Services for Kent
<p>To award the contract for the delivery of visitor economy services described below to the winning bidder of a tendering exercise.</p> <p>The successful supplier will be expected to develop innovative and creative solutions to grow the Kent visitor economy and support KCC’s priorities for this sector, which are to:</p> <ul style="list-style-type: none"> •Promote the county to target visitor markets to increase numbers of visitors to Kent and the value of visitor spend •Support growth in the Kent visitor economy •Provide high quality support to the Kent tourism business sector •Improve the skills levels of employees within the Kent visitor economy •Attract additional public and private sector investment <p>As one of its three clear aims within Bold Steps for Kent, Kent County Council is committed to growing the economy of Kent. Ensuring a strong visitor economy in Kent, attracting visitors and visitor spend and providing support to Kent tourism businesses is a key element in achieving this aim.</p>

<p>Financial Implications: £280,000 per annum, for 3 years, with option to extend for further 3 years</p> <p>Legal Implications: None</p> <p>Equality Implications: Equality requirements were included as part of the tender specifications</p> <p>The matter is referred to in the Divisional Business Plan or Medium Term Capital Programme</p>
<p>Decision details:</p>
<p>Decision maker: Cabinet Member for Economic Development Date: December 2013 Reason if Key Decision: Financial criteria exceeded</p>
<p>Consultation:</p>
<p>The coming to an end of the previous SLA with Visit Kent (which ran from April 2010 – March 2013) was discussed at Economic Development Cabinet Committee in November 2012, and the option to extend that SLA for a year, while more permanent arrangements were made was discussed at Economic Development Cabinet Committee on 6th March 2013</p> <p>A report is scheduled for Economic Development Cabinet Committee on 3rd December 2013 outlining; the current SLA arrangements, and the procurement process followed to identify a supplier to deliver the services from April 1st 2014, this will include the specification of the service that we tendered for.</p> <p>Following that discussion, the Cabinet Member will take the decision to award the contract within a week, assuming contract negotiations have been completed with the successful bidder.</p>
<p>To make representations or request further information</p>
<p>Wayne Gough Economic Development Manager Business Strategy and Support Tel: 01622 221960 Wayne.Gough@kent.gov.uk</p>
<p>Supporting documents</p>
<p>None specified</p>
<p>30.</p>
<p>Responsible Cabinet Member: Cabinet Member for Environment, Highways and Waste Issue reference: 13/00025 Key decision: No</p>
<p>Bold Steps for Aviation</p>
<p>To approve the council's approach to issues of aviation</p>

Decision details
<p>Decision maker: Cabinet Member for Environment, Highways and Waste Date: Not before June 2013</p>
Consultation
<p>The Environment, Highways and Waste Cabinet Committee will consider the Policy before it is considered for adoption by the Cabinet Member.</p>
To make representations or request further information
<p>Rachel Clout Staff Officer to the Corporate Director & Cabinet Member Enterprise & Environment Tel: 01622 221326 e-mail: Rachel.clout@kent.gov.uk</p>
Support documents
None specified

CABINET MEMBER DECISIONS FOR 2013 - DATES TO BE CONFIRMED

31.
<p>Responsible Cabinet Member: Cabinet Member for Environment, Highways and Waste Reference No: 12/01923, 12/01925, 12/01926, 12/01928, 12/01929, 12/01933, 12/01969 Key decision: Yes</p>
Local Transport Strategies – Various
<p>To agree various local transport strategies.</p> <p>BS4K: The strategies will ‘Help the ‘Kent Economy Grow’ and ‘Tackle Disadvantage’ by managing congestion in town centres, improving the reliability of journey times for commuters and visitors and managing freight journeys more successfully. This will in turn enhance key sustainable transport links to employment, education and health care.</p> <p>Impacts / Costs and risks of proposed decisions: The transport strategies to be agreed all form part a key part of evidence base for the relevant Local Plan. These plans will be subject to and examination in public by and independent planning inspector during 2013. The appropriateness and deliverability of each strategy will be an important consideration in the inspector’s decision on the soundness of the Plan as a whole.</p> <p>The delivery of each transport strategy will be heavily dependent on securing funding contributions from development through the section 106 and Community Infrastructure Levy (CIL) processes, as KCC’s Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure from the foreseeable future. KCC will not be the charging authority therefore it will be reliant on each local council as the planning authority to allocate sufficient CIL revenue to the priority transport infrastructure</p>

projects identified in the strategy. The availability of CIL revenue will in turn be dictated by the phasing and extent of new development which will be influenced by a range of external factors.

Adoption of the Tonbridge Town Centre Revised Transport Strategy by Kent County Council (KCC).

Decision Details

Decision maker: Cabinet Member for Transport and Environment

Date: Between December 2012 and December 2013

Reason if Key Decision: The decisions are likely to be significant in terms of their effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

Consultation

The relevant Local Members for each plan will be consulted

The Environment Highways and Waste Cabinet Committee will consider each plan prior to the agreement of the Cabinet Member.

To make representations or request further information

Canterbury & Swale
Ruth Goudie
Development Planning, Transportation
Service.
Tel: 01233 614187
E-mail ruth.goudie@kent.gov.uk

Gravesham
Peter Rosevear
Development Planning, Transportation
Service.
Tel: 01233 648315.
E-mail: peter.rosevear@kent.gov.uk

Maidstone
Paul Lulham
Development Planning, Transportation
service.
Tel: 01233 614062
E-mail: paul.lulham@kent.gov.uk

Thanet
Sally Benge
Development Planning, Transportation
Service.
Tel: 01233 614182.
E-mail: sally.benge@kent.gov.uk

Tunbridge Wells and Tonbridge Town
Centre
Chad Nwanosike
Development Planning
Tel: 01233 614101
E-mail chad.nwanosike@kent.gov.uk

Supporting documents

None specified

32.

Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services

Issue reference: 12/020231

Key No

Eden Centre Lease

To agree the principle of the grant of a long lease to a charitable community interest company or similar vehicle of The Eden Centre, the timelines and processes that need to follow.

BS4K

The proposal directly links to Bold Steps for Kent, such as putting the citizen in control, building new partnerships and providing a new fit for purpose building to deliver Library and FSC services in conjunction with other partners such as the Citizen's Advice Bureau and House (West Kent Action), to support Kent's more vulnerable citizens.

Impact/costs and risks of proposed decision

The impact of the decision will be KCC will have less control if the management and operation of the centre become the responsibility of a third party, reliance on the professionalism of the trustees to deliver a successful facility, financial model for the charitable vehicle will have to be agreed by all partners, reputational risk to KCC if the charitable vehicle fails, relies upon getting buy in from all community groups in occupation to form trust, untried and untested model, level of income generation from the centre which could go to the charitable vehicle is currently unknown as new facility, continued KCC ownership of a non core asset, officers may be unable to get agreement from stakeholders, charitable vehicle is not financially sustainable or the trust may break down and charitable vehicle will have to pick up void periods and associated costs (benefit to KCC).

Decision details

Decision maker: Cabinet Member for Corporate & Democratic Services

Date: Not before June 2013

Consultation

The Eden Church, Citizen's Advice Bureau, House (West Kent Action), Edenbridge Library and FSC as partners in the centre. It is expected that representatives from all of these occupier groups will be represented by the charitable vehicle trustees, along with Sevenoaks District Council and Edenbridge Town Council.

To make representations or request further information

Barbara Cooper, Director of Economic Development.

Tel no 01622 221856, Barbara.cooper@kent.gov.uk

Supporting documents

None specified